

A. Information to be Included in the Layout Plan

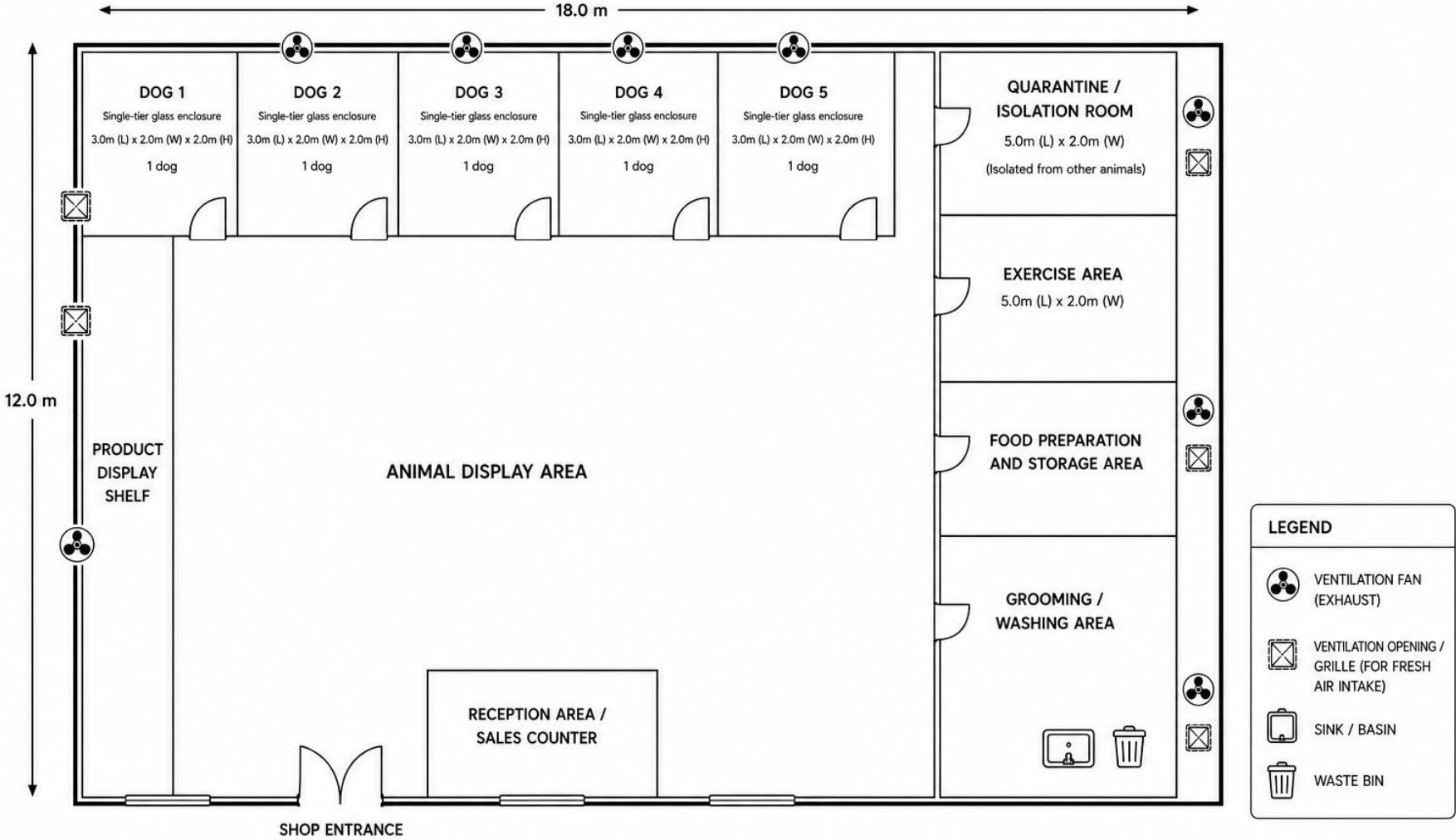
Please ensure that the pet shop is set up in compliance with the applicable pet shop licence conditions. The following should be clearly indicated on the layout plan:

- a. Layout of enclosures/tanks in the animal display area, indicating their quantity, dimensions and number of tiers. If different types of animals are kept or displayed, please indicate their respective locations.
- b. Material and type of enclosures/tanks (e.g. stainless steel, collapsible cage, glass enclosure).
- c. Quarantine/Isolation area.
- d. Exercise area (for dogs and cats).
- e. Food preparation and storage area.
- f. Washing areas/points.
- g. Ventilation system.
- h. Waste discharge/disposal system.
- i. Demarcation of areas where other trade is conducted in the shop, if any (e.g. grooming or retail), including any barriers to prevent animal movement between these areas.
- j. Barriers to prevent public access to or viewing of the quarantine/isolation area, and the animal display area when animals are resting after import or outside operating hours (e.g. doors, curtains, visual barriers or partitions).

You may also refer to the sample layout plans appended below for guidance on the information to be included in your layout plan.

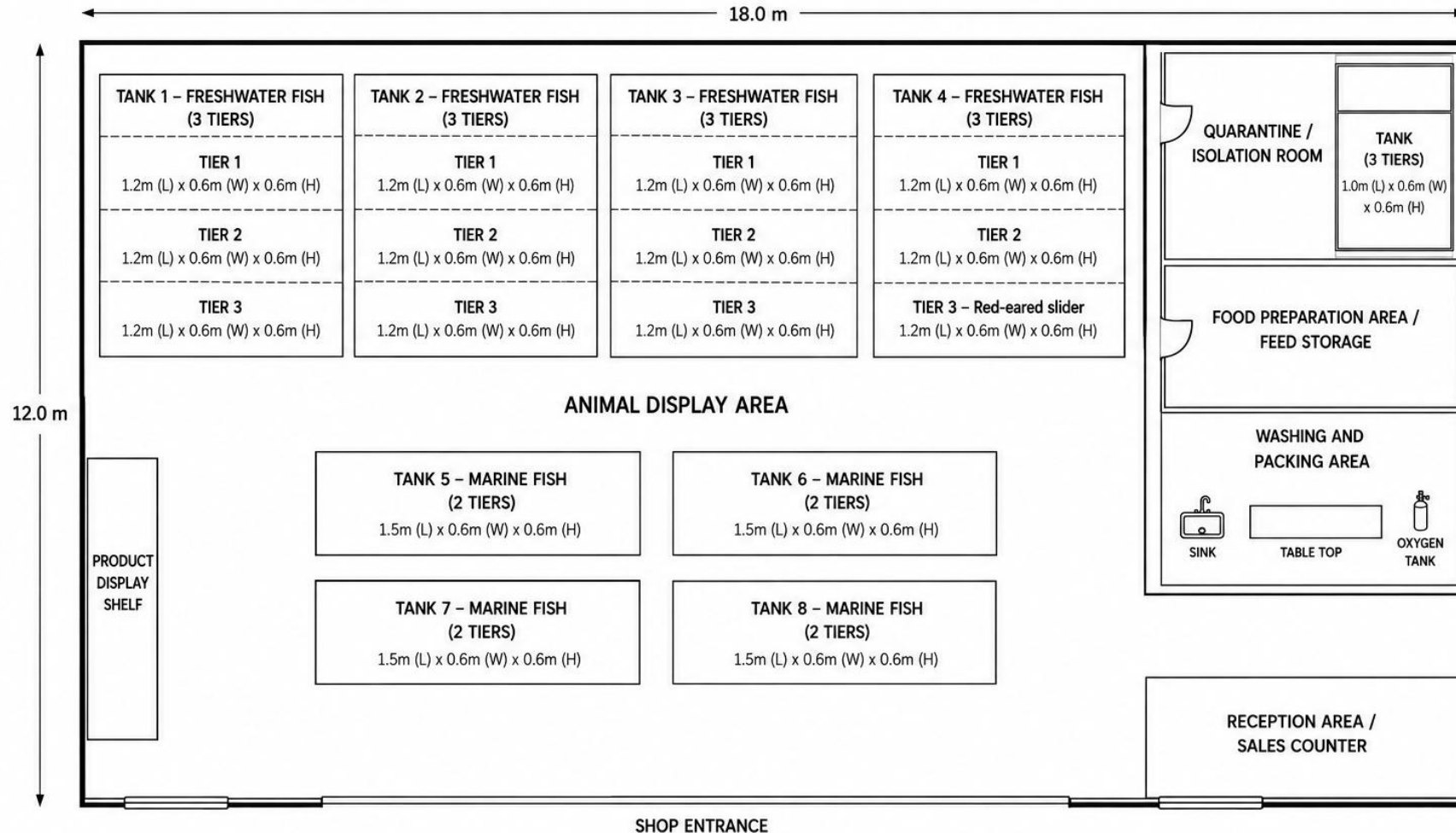
LAYOUT EXAMPLE 1: DOG PET SHOP

(FOR ILLUSTRATION ONLY)



LAYOUT EXAMPLE 2: ORNAMENTAL FISH SHOP

(FOR ILLUSTRATION ONLY)



B. Information to be Included in the Animal Management Plan

You should include the following details relating to proposed animal housing, management and healthcare:

- Potential breeds/species of animals for sale
- Short write-up on how to accommodate the animal quantity based on the layout plan
 - To specify how many animals planned to be held within each cage / tank
 - To include any post-import/transfer isolation protocols, plans to manage sick animals
 - If grooming (or other trade) is conducted, to include protocols on how these animals and for sale animals remain segregated within the shop
- Waste disposal procedure (including carcass disposal)
- Operating hours (to include days off)
- Other trade conducted in the shop (e.g. sale of medication, products, grooming, etc.)
- Measures for ventilation of the shop, animal escape-proof measures
- Measures for evacuation in the event of an emergency (e.g. fire outbreak, flooding, etc.), emergency contact
- Potential dis-amenuities management (e.g. noise, smell, hygiene nuisance, etc.)